

**NEWARK VALLEY CENTRAL SCHOOL DISTRICT REORGANIZATION AND REGULAR**

**BOARD OF EDUCATION MEETING AGENDA**

July 15, 2024

5:30 pm

- 1.0 Call to Order
- 2.0 Notation of Attendance
- 3.0 Appointment of District Clerk for 2024-2025: Tina A. Engelhard, \$8,500 Stipend
  - 3.1 Oath of Office: District Clerk
- 4.0 Election of Board of Education President for
  - 4.1 Oath of Office: President
- 5.0 Election of Board of Education Vice President for
  - 5.1 Oath of Office: Vice President
- 6.0 Appointment of Officers for
  - 6.1 District Treasurer: Patricia Walsh, No Stipend
  - 6.2 Deputy Treasurer: Michael Krassin, No Stipend
  - 6.3 Tax Collector: Julie Kephart, No Stipend
  - 6.4 Deputy Tax Collector: Kymberlee Zimmer, No Stipend
- 7.0 Other Appointments:
  - 7.1 Appoint School Attorney: Ferrara Fiorenza PC, Johnson City, New York
  - 7.2 Appoint Bond Counsel: Squire Patton Boggs, LLP
  - 7.3 Census Enumerator: Todd Schaffer, No Stipend
  - 7.4 Attendance Officer: Todd Schaffer, No Stipend
  - 7.5 Claims Auditor: Broome-Tioga BOCES Central Business Office
  - 7.6 Claims Auditor (Broome-Tioga BOCES Claims only): Diane Obregon, No Stipend
  - 7.7 Extra Classroom Treasurer: Diane Obregon, \$6,000 Stipend
  - 7.8 Substitute District Clerk: Karen Umiker, \$18.00/Hour
  - 7.9 Board of Education Representative to Broome-Tioga School Boards Association Legislative Committee: Randal H. Kerr
  - 7.10 Board of Education Representative to Broome-Delaware-Tioga Cooperative Health Insurance Arrangement: Randal H. Kerr and Alternate Representative(s): \_\_\_\_\_
  - 7.11 Board of Education Representative to Workers' Compensation Self Insurance Alliance: Randal H. Kerr and Alternate Representative(s): \_\_\_\_\_
  - 7.12 Board of Education Committees for
    - NTH Site Based Team – \_\_\_\_\_
    - Middle School Site Based Team – \_\_\_\_\_
    - High School Site Based Team – \_\_\_\_\_
    - Wellness Committee – \_\_\_\_\_
    - Audit Committee (3 members) – \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_
    - Technology Committee – \_\_\_\_\_
    - Health and Safety Committee – \_\_\_\_\_
    - Facilities Planning Team – \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_
  - 7.13 Records Access Officer: Tina Engelhard, No Stipend
  - 7.14 Safety Officer: Todd Schaffer, No Stipend
  - 7.15 Compliance Officer: Todd Schaffer, No Stipend
  - 7.16 Fiscal Officer: Ji Z. Katchuk, No Stipend
  - 7.17 Records Management Officer: Tina Engelhard, No Stipend
  - 7.18 Dignity for All Students Coordinators: January Pratt, Elementary School Principal, Gregory Asfoury, Middle School Principal, Edward Mertson, High School Principal
  - 7.19 Reappoint District Physician: United Health Services provider health care services, James Skiff, M.D. and Amy Lord, FNP

- 8.0 Designations:
  - 8.1 Official Bank Depositories:
    - M&T Bank
    - J. P. Morgan Chase Bank
    - NBT Bank
  - 8.2 Official Newspapers:
    - Binghamton Press & Sun-Bulletin
    - Tioga County Courier
- 9.0 Authorizations:
  - 9.1 Payroll Certification: Chief School Officer
  - 9.2 Purchasing Agent: Blake Rowe
  - 9.3 Deputy Purchasing Agent: Tracy Baker
  - 9.4 Budget Transfers: Chief School Officer or Designee
  - 9.5 Inter Fund Transfers: RESOLVED, That the District Treasurer, when approved by the Superintendent of Schools and reported to the Board, be authorized to make temporary advances of available general fund monies to other operating funds. Such advances are necessary as a result of cash flow problems arising from delayed payment of State and Federal Aid. At no time will the temporary advances be greater than the amount of State and Federal Aid receivable.
  - 9.6 Conference Approval: Chief School Officer, within budget allocations.
  - 9.7 Signing Checks: Disbursements from all funds except the Extra Classroom Funds will be made by using the single signature of the District Treasurer or in her absence the Deputy Treasurer.
- 10.0 Bonding:
  - 10.1 Blanket Bond: \$100,000.00
- 11.0 Other Items:
  - 11.1 RESOLVED, That the Policies heretofore in effect at the end of the 2023-2024 school year are hereby adopted as Policies of the 2024-2025 school year.
  - 11.2 Adoption of prevailing IRS mileage reimbursement rate
  - 11.3 Calendar of Board of Education Meetings:
    - July 15, 2024
    - August 26, 2024
    - September 16, 2024
    - October 7, 2024
    - October 28, 2024
    - November 18, 2024
    - December 9, 2024
    - January 6, 2025
    - January 27, 2025
    - February 18, 2025 (Tuesday)
    - March 10, 2025
    - March 31, 2025
    - April 14, 2025
    - May 5, 2025 (Public Hearing and Regular Meeting)
    - May 20, 2025 (School Budget Vote)
    - May 27, 2025 (Tuesday)
- Regular Business:
  - 12.0 Presentation:
    - 12.1 District Safety Plan – Todd Schaffer, Executive Principal
  - 13.0 Approval of Minutes of the June 24, 2024 Regular Board of Education Meeting and the June 24, 2024 Executive Session
  - 14.0 Superintendent's Report:
    - 14.1 District Updates

- 15.0 Review of Policies: Policy 7450 – Student Voter Registration
- 16.0 New Business:
  - 16.1 Appointment of Committee on Preschool Special Education and list of Preschools, Superintendent’s Recommendation 7-24-G1
  - 16.2 Appointment of Committee on Special Education, Superintendent’s Recommendation 7-24-G2
  - 16.3 Appointment of Impartial Hearing Officers, Superintendent’s Recommendation 7-24-G3
  - 16.4 Approve Lunch Policy Statement, Superintendent’s Recommendation 7-24-G4
  - 16.5 Appoint Trustee Designee, Workers Compensation Self-Insurance Alliance for 2024-2025, Recommendation 7-24-G5
  - 16.6 Appoint Trustee Designee, Broome-Tioga-Delaware Health Insurance Consortium for 2024-2025, Recommendation 7-24-G6
  - 16.7 Designate Petty Cash Custodians for 2024-2025 School Year, Recommendation 7-24-G7
  - 16.8 Authorization of Start Up Money for Vending Machines, Superintendent’s Recommendation 7-24-G8
  - 16.9 Authorization of Start Up Money for Cashiers, Superintendent’s Recommendation 7-24-G9
  - 16.10 Authorization of Start Up Money for Athletic Director, Superintendent’s Recommendation 7-24-G10
  - 16.11 Establish and Maintain Procedures, Affordable Care Act, Recommendation 7-24-G11
  - 16.12 Authorize Broome-Tioga Central Business Office to Correct Erroneous Tax Bills, Recommendation 7-24-G12
  - 16.13 Accept Second Reading and Adopt Policy 7450 – Student Voter Registration, Superintendent’s Recommendation 7-24-G13
  - 16.14 Authorize Serial Bond Issuance, School Buses, Superintendent’s Recommendation 7-24-G14
  - 16.15 Approve Emergency Project, Nathan T. Hall Elementary School Main Waterline, Superintendent's Recommendation 7-24-G15
  - 16.16 Authorize Superintendent of Schools to Execute and Approve Capital Project Change Orders, Recommendation 7-24-G16
  - 16.17 Approve Change Orders, 2023 Capital Project – Phase II, Superintendent’s Recommendation 7-24-G17
- 17.0 Personnel Items:
  - 17.1 Approve Probationary Appointment, School Social Worker, Superintendent’s Recommendation 7-24-C1
  - 17.2 Approve Probationary Appointment, Custodial Worker, Superintendent’s Recommendation 7-24-NC1
  - 17.3 Approve Appointment, School Bus Cleaner, Superintendent’s Recommendation 7-24-NC2
- 18.0 Board Matters:
  - 18.1 Board of Education Meeting, August 26, 2024, 5:30 p.m. in the Richard H. Kerr Board Room, High School
  - 18.2 Board of Education Meeting, September 16, 2024, 5:30 p.m. in the Richard H. Kerr Board Room, High School

NOTE: EXECUTIVE SESSION MAY BE CALLED AT ANY TIME BY MOTION AND MAJORITY VOTE WHICH MUST INCLUDE PURPOSE OF THE MEETING. IF ANY ACTION IS TAKEN MINUTES MUST BE TAKEN. This is the agenda for the above scheduled meeting and may include any other topics that may be properly brought up by the Board of Education or Superintendent.